

FAMILY CARD

I am struggling without famil card for the past.....years.I made several applications but in vain. I am therefore with no other option invoking the provisions of the RTI Act.Please find the enclosed copy of the acknowledgement for having received my family card application by your office .Please furnish me the following informations and oblige.

- 1) Please furnish me the current number of your office and anyother special register number assigned to my said Family card application.
- 2) Please furnish me a copy of my said application together with the enquiry records and a copy of the file in which my application was dealt with to-gether with a copy of the note file of it.
- 3) Please furnish me a copy of the portion of the register where my said family card application was registered in your office
- 4) Please furnish me the copy of the remarks or reasons records by your office either to issue family card to me or to reject my application.
- 5) Please furnish me a copy of the diary of the officers to show that they came to my residence for verification or enquiry on my said family card application
- 6) Please furnish me a copy of the portion of the list in which my case was recommended for issue of family card
- 7) If my said application is not traceable in your office,kindly inform me the name of the officers who are responsible for such loss and the action taken by your office against them for such loss.
- 8) Please inform me the date with in which I can get the family card

SIMPLE PATTA TRANSFER

sir,

I purchased land/house in document number dated got registered the Sub-Registrar office A copy of the document is enclosed . I am just unable to understand the reasons for having not transferred patta or title in my name so far , I am struggling a lot with out separate title and put to irreparable losses on many counts .which also caused sever mental agony to my entire family. I have therefore with no other option invoking the provisions of RTI Act., and request the following informations.

- 1) Please furnish me copy of the advice in form no received in your office from the said Sub-Registrar office together with a copy of the relevant portion of the registers in which the said advice was accounted for in your office.
- 2) Please furnish me a copy of the records/registers showing that the said advice was sent to the Reve. Inspector or village Administrative officer concerned for effecting transfer of registry.
- 3) Please furnish me a copy of portion of the register being maintained by the village administrative officer for the year relating to the said advice
- 4) If the said advice relating to my said document is not traceable in your office. Kindly inform me the name of the officers who are responsible for such loss and the action taken by your office against them for such loss.
- 5) Please inform the procedure to be followed in your office.immediately on receipt of such advice and also the days with in which the transfer of registry should be effected.
- 6) Please furnish me a copy of the letter or memo or any other mode of communication sent to me for seeking clarifications or any other documents from me.
- 7) Please inform me the action taken by your office since the from the date of receipt such advice to date
- 8) If no action was taken so far on the said advice relating to my said document,please inform me the reasons for the same and the persons who are responsible for such delay and the action take by your office against them for such lapses.
- 9) Please furnish me a copy of review or inspection report of your superior officer,who periodically reviewed the progress on this subject ,in your office.
- 10) Please also inform me the date with in which the transfer of registry will be effected and informed to me by your office.

If my this request is not conceded with in the time stipulated for the same.Please do not mistake me that I will claim compensation under the relevant sections of the law